

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, APRIL 5, 2017**

A Board of Education meeting was called to order at 6:03 p.m. by President, Brian Milk, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Timothy Crumb
Mrs. Karen Hendershott
Mr. Seth Barrows
Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal and Director of Athletics & PE
Mrs. January Pratt, Primary School Principal
Mrs. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Transportation, Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Crumb, to adjourn to Executive Session for the following at 6:03 p.m.:
 - To review special education placements for particular students and to consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Crumb, seconded by Youngs, to adjourn Executive Session at 6:47 p.m.

ADJOURN EXECUTIVE SESSION

Yes-6, No-0

- President Milk reconvened the meeting 6:48 p.m.

RECONVENE

- 6. EDUCATION & PERSONNEL
 - 4. Appointment(s) – Coaching
 - Add: Modified Softball Co-Coaches

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by McCauley, seconded by Hendershott, to approve the following placement(s):
#710022041; #710023186; #710023162; #710023304;
#710023169; #710123558; #710021980; #710022509;
#710022163; #710123625; #710123569; #710023621;
#710023616; #710023438; #710022813; #710023374;
#710123494; #710023599; #710023120; #710023470;
#710023587; #710023406; #710023625; #710125191;
#710022029; #710123542; #710125216; #710122580;
#710022834; #710022712; #710022213; #710022814;
#710022895; #710022813; #710022280; #710022460;
#710022489; #710022495; #710023492; #710023265;
#710023613; #710022713; #710023154; #710022476;

SPECIAL EDUCATION PLACEMENTS

- #710022595; #710023402; #710123377; #710022304;
#710022348; #710022626; #710023295; #710023155;
#710125218; #710023556; #710123296.
Yes-6, No-0

**APPROVE MINUTES
3/1/17**

- Motion made by Hendershott, seconded by Crumb, to approve the minutes for the regular meeting held on March 1, 2017 as presented.
Yes-6, No-0

CALENDAR

- April 7th Workers' Comp. Mtg. – 6:30 p.m.
- April 8 – Easter Egg Hunt – Primary School – 10:30 a.m.
- April 10-14 – Spring Break
- April 18 – 8th Grade Parent Information Night – 6:30 p.m.
- April 18 – Chenango County School Boards Dinner – 5:00 p.m. – Silo
- **April 20 – Small Space Gardens Presentation – Moore Memorial Library**
- April 24 – Board of Education Meeting – 6:00 p.m. – Special Date for BOCES Vote

PUBLIC COMMENT:

- None.

**REPORT(S):
ENROLLMENT REPORT**

- The Enrollment Report for the period ending February 28, 2017 with a total enrollment of 994 students was noted.

**CLOROX 360 REPORT
JORDON LILLEY**

- The report has been shared with the Buildings & Grounds Committee, but Jordon Lilley, Buildings & Grounds and Transportation Supervisor, announced that due to the length of the agenda, he would give his report at the next meeting.

**FARM-TO-TABLE
PRESENTATION**

- Shelby Furman, Jessica Fish, James Bogardus, Jennifer Griffin, and Angela Whitt, Middle School Teachers, presented the Farm-To-Table project to be implemented at the Middle School.

- Interest started after attending a presentation at last fall's NYS Middle School Conference in Watkins Glen.
- Goal – to provide fresh food to our school and community.
- Start seeds in window boxes then transplanting into raised beds (4 ft. x 10 ft.) along with other seeds.
- Provide a harvest dinner for the community in October.
- Applied for Action for Healthy Kids Game on Grant and Walmart Foundation Grant to help with costs.
- Establishing a Green"e" Thumb Club.
- Building, planting, maintaining the gardens, and advertising will be a cross-curriculum project.
- Shirley Girton is presenting "Small Space Gardens" at the Moore Memorial Library on April 20th.

- Board member Hendershott asked about freezer space to store the harvest until ready to use. Use of the school's walk in freezer or personal freezers will be used.
- Local sponsoring of beds (i.e. The Garden Club) was also suggested.

**HIGH SCHOOL
BUILDING REPORT –
JAMES WALTERS**

- James Walters, High School Principal, shared the following high school activities update with the Board:

- January Regents – fewer students are taking the January regents. Results were good with mastery levels increasing Global - 20%, CC ELA – 25%, US - 50% and CC Algebra I - 57%. Students with disabilities did well with 100% passing the ELA and 66% passing the Algebra regents. Content area teachers are pushing into the 15:1 classroom this year

- which should help students be more successful on the regents.
- Letter from Binghamton Youth Symphony that four high school students, Shannon Clark, Renee Clark, Gabrielle Nowalk, and Claire Nolan auditioned and became members of the Binghamton Youth Symphony Orchestra.
- Footlights Musical "*Once Upon a Mattress*" was very nice and the sound system worked good.
- Robotics Competition at BCC – Brandon Horton took 1st Place in his bracket. Overall Greene placed 2nd out of 13 schools.
- Discovery Night had a good turnout from the community and was a fun night for students and adults alike.
- Matt Butler is working on getting Drivers' Ed program organized. He is preparing a brochure and classroom materials and has around 20 students interested so far.
- Over the past two days living environment students have gone to Cornell to work in a laboratory setting on DNA testing to determine paternity. Students were very excited about the hands-on laboratory participation.
- Counselors are now scheduling 9th grade students. An electives fair was held to promote the various electives available to students. With foreign language moved down to 8th grade, 9th grade students may have the opportunity for electives as well.

- Bryan Ayres, Director of PE and Athletics, answered questions regarding the winter End of the Season reports previously shared with the Board.

**WINTER ATHLETIC
REPORT – BRYAN
AYRES**

- Boys' Swimming concern regarding the pool only being vacuumed once a week. Mr. Ayres stated that he talked with the coach to determine what areas were of concern and determined that it was a combination of the pool and deck area. Issues were expressed through email and school dude. Cleanliness in the locker rooms were addressed through some staffing changes. The area is inspected by the Health Department once a month and receives a good report.
- Availability of ice at the Intermediate school – A small ice Machine was purchased, but cannot produce the quantities needed. Purchase of an upright freezer and ice will be sent up from the high school ice maker to stock the freezer.
- Concern regarding rule changes and officials interpretation of rules. Coaches need to agree on what officials are ruling on.
- Broken basketball rim. A new one has been ordered and will look into replacing at regular intervals.
- Concern regarding JV boys' basketball cuts – 8th graders were moved up caused questions regarding competitiveness versus fairness. District policy requires rubrics to be used, which is what the coaches are doing, as well as discussing the results of the rubrics with the athletes being cut. There is also a window for athletes to transfer to another sport.

Interim Superintendent Daniels stated that he is on the State Central Committee for Athletics and the qualifications for selection classification have become more difficult, but there are times when a gifted student needs to be accelerated. It is a challenge, but coaches are good at following through with parents to explain their decisions.

- Congratulations to the Boys' bowling team for taking 2nd place in the MAC.
- Changing the Sectional Play qualifications from 50% to 40%

- needs to be changed soon. Board agreed to put it on the Outstanding Actions List.
- Evaluation of coaches – Interim Superintendent Daniels will have a recommendation at next meeting. All parties need to be included so that it is an agreed upon document.

**BOARD COMMITTEE
REPORTS:**

Building & Grounds: President Milk stated that the committee has met twice. On their tour of the Middle School, the following items were noted:

- Fixing some potholes in the parking lot with a patch until the next building project when repaving can be done. Jordon Lilley, Buildings & Grounds Supervisor, stated that he talked with Dick Thompson about giving the district a quote for potholes to be filled.
- Safety glass or other security for double doors leading to office area.
- Lockers are completed and bathrooms were updated.
- Technology shop, FAC room, science, and art room have some areas to be addressed in the near future.
- Redoing the ramp is in the 5 year building plan.
- Water fountain with bottle filler was noted.
- District Office, Chorus and Band room were toured.
- Auditorium concerns regarding repainting repaired ceiling, lighting and sound system, flooring, and moving the iPad to the back of the room still need to be addressed. New chairs and LED lights look nice.
- Board member Youngs stated that some things were not completed in the manner we had hoped and he thanked everyone for putting up with things the way they are until repairs are completed.

TRANSPORTATION: - Nothing.

EDUCATION & PERSONNEL:

- **The Superintendent of Schools recommends the following Board action:**

**BOARD MEETING
SCHEDULE CHANGE**

- Motion made by Youngs, seconded by Crumb, to move the scheduled April 19, 2017 Board of Education meeting to April 24, 2017 as required to accommodate the DCMO BOCES Budget and Board member vote.
Yes-6, No-0

**INSTRUCTIONAL SICK
BANK – ASHLEY
BRAMAN, LTA**

- Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Youngs, seconded by Crumb, to approve the request of Ashley Braman, LTA, to withdrawal eight (8) days from the Instructional Sick Bank. Said days to cover the period beginning March 8, 2017 through March 17, 2017.
Yes-6, No-0

**RESIGNATION(S):
ETHAN LEET, TEACHER**

- Motion made by McCauley, seconded by Hendershott, to accept the resignation of Ethan Leet, Physics Teacher, effective August 31, 2017 with regret and appreciation.
Yes-6, No-0

**APPOINTMENT(S):
DAVID POLLACK
BUS DRIVER**

- Motion made by Youngs, seconded by Barrows, to appoint David Pollack as a Bus Driver effective April 6, 2017 for a one-year probationary period ending April 5, 2018.
Yes-6, No-0

- Motion made by Youngs, seconded by Barrows, to appoint Matthew Butler as Driver Education Instructor for the summer 2017 session.
Yes-6, No-0 **MATTHEW BUTLER-
DRIVER EDUCATION
INSTRUCTOR**
- Motion made by Youngs, seconded by Barrows, to appoint Irene DeJager as Driver Education Classroom Instructor for the summer 2017 session.
Yes-6, No-0 **IRENE DEJAGER-
DRIVER EDUCATION
CLASSROOM INSTR.**
- Motion made by Youngs, seconded by Barrows, to appoint Matt Carlin as an Odyssey of the Mind Coach effective February 11, 2017.
Yes-6, No-0 **MATT CARLIN-
ODYSSEY OF THE
MIND COACH**
- Motion made by Youngs, seconded by Barrows, to appoint the following individuals to the Substitute Rosters for the 2016-17 school year effective April 6, 2017:
 - Tina Beardsley – Substitute Teacher UPK-2 (current Aide to be used in an emergency)
 - Sabra Anders – Substitute Teacher 6-8 (current Aide to be used in an emergency)
 - Connie Savage – Substitute Teacher 6-8 (current Aide to be used in an emergency)
 - Paige Flanagan – Substitute Aide, LTA, Teacher UPK-5 (modification to a previous appointment)
 - Cathryn Mercurio – Substitute Teacher UPK-12Yes-6, No-0 **SUBSTITUTE ROSTERS**
- Motion made by Youngs, seconded by Barrows, to appoint the following individuals to the Spring 2017 Coaching Roster effective April 6, 2017:
 - Bryan Ayres – Modified A Baseball Coach
 - Megan McDermott – Modified Softball Co-Coach
 - Kris McDermott – Modified Softball Co-CoachYes-6, No-0 **COACHING
ROSTER**
- Motion made by Hendershott, seconded by McCauley, to create a Christian Fellowship Club and appoint Amanda Boel as the Unpaid Volunteer Advisor effective April 6, 2017.
Yes-6, No-0 **CREATE CHRISTIAN
FELLOWSHIP CLUB &
AMANDA BOEL – VOL.
ADVISOR**
- Motion made by Hendershott, seconded by McCauley, to create a Softball Club and appoint Rick Smith as the Unpaid Volunteer Advisor effective April 6, 2017.
Yes-6, No-0 **CREATE SOFTBALL
CLUB & RICK SMITH-**
- Motion made by Youngs, seconded by Crumb, to approve Rebecca Genter's request for an unpaid leave of absence from her position as Bus Driver May 5, 2017 (pm) through May 10, 2017 (3 ½ days).
Yes-6, No-0 **REQUEST UNPAID
LEAVE OF ABSENCE-
REBECCA GENTER-
BUS DRIVER**
- Motion made by Youngs, seconded by Crumb, to approve the first reading of the following policies:
 - Policy #41 – Extracurricular Events and Field Trip Policy (*new*);
 - Policy #42 – Investment Policy (*former #5220*);
 - Policy #43 – Procurements of Goods & Services Enacted in Accordance with General Municipal Law 104-b (*new*);**FIRST READING OF
POLICIES #41 - #44,
#46 - #54**

- Policy #44 – Pest Management Policy (*formerly #5633*);
 - Policy #46 – Conditional Appointments (*new*);
 - Policy #47 – Drug-Free Workplace Policy (*new*);
 - Policy #48 – Employees’ Personally Identifiable Information (*new*);
 - Policy #49 – Dissection of Animals – Opt-Out Policy (*new*);
 - Policy #50 – Medicaid Compliance Policy (*formerly #2420*);
 - Policy #51 – Education of Homeless (*new*);
 - Policy #52 – Concussion Management (*formerly #7531*);
 - Policy #53 – Dignity for All Students Act – Cyberbullying (*formerly #2420*);
 - Policy #54 – Time Out Room (*new*).
- Yes-6, No-0

**BOARD POLICIES –
REVIEW ONLY
POLICY #45**

-The Board reviewed Policy #45 – Alcohol & Drug Test Drivers (*former #5761*) which had no changes.

**FACILITY USE
REQUEST- RALEIGH
RINGERS**

- Motion made by McCauley, seconded by Hendershott, to approve the Facility Use Request of the Raleigh Ringers to use the auditorium for a concert on July 13, 2017 from 7:00 – 9:00 p.m. Proof of insurance will be provided.

**JANE SCHENCK FUND
TRUSTEE
APPOINTMENT (NBT
FINANCIAL GROUP)**

- Motion made by Youngs, seconded by Hendershott, to approve the Jane Schenck Fund Trustee Appointment (NBT Financial Group) of Gordon Daniels and Board President, Brian Milk.
Yes-5, No-0, Abstention-1 (Milk)

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Crumb, seconded by Youngs, to accept the Revenue and Budget Status Reports for February 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.
Yes-6, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Crumb, seconded by Hendershott, to accept the Internal Claims Auditor’s Report for February 2017 as presented.
Yes-6, No-0

**INSTALLMENT PURCHASE
AGREEMENT –
TECHNOLOGY**

- Motion made by Hendershott, seconded by Crumb, to approve the following resolution and authorize the Board President to sign the same on behalf of the district:
“**WHEREAS** the Network Support Service (610) require additional technology equipment to the currently available equipment;
WHEREAS the Greene Central School District wishes to finance the cost of the additional equipment on a five (5) year installment schedule; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Greene Central School District and in conjunction with the NSS services, funds to purchase the following:
GSA-35F-303DA
2 - PowerEdge R630 Server
GSA-35F-0349S
1 – FAS2554A-001-R6 NetApp Server
OCM BID 217-17
14 – Power Supply Shelf
30 – Power Cable
14 – Power Supply AC
15 – 2920 48G PoE + Switch
13 – Expansion Module

-	19 – Network Stacking Module	
	19 – Stacking Cable	
	2 – Network Cable	
	6 – Stacking Cable	
	1 – SFP+ Transceiver Module	
	12 – SFP+ Transceiver Module	
	3 – 2920 24G PoE+ Switch	
	2 – SFP+ Transceiver Module	
	1 – 7205 Controller Bundle	
	TOTAL PURCHASE PRICE	\$138,000.00
	ESTIMATED FINANCING COSTS	<u>\$ 10,093.15</u>
	TOTAL COSTS	\$148,083.15

ESTIMATED INSTALLMENT PAYMENT SCHEDULE:

2017-2018	Year 1	\$28,618.63
2018-2019	Year 2	\$28,618.63
2019-2020	Year 3	\$28,618.63
2020-2021	Year 4	\$28,618.63
2021-2022	Year 5	<u>\$28,618.63</u>
	TOTAL:	\$148,093.15

The payment schedule above is based on the estimated interest rate of 3.5%. The annual payment amount may fluctuate depending on the actual rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 4% and the payment amount will not exceed \$29,907.55."

Yes-6, No-0

- Motion made by Youngs, seconded by Hendershott, to accept the Treasurer’s Report for the extra-curricular activity accounts for February 2017 as presented.

**TREASURER’S REPORT
FOR EXTRA-CURR.
ACTIVITY FUNDS**

Yes-6, No-0

- Motion made by Hendershott, seconded by Crumb, to accept the Revenue and Budget Status Reports for March 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.

**REVENUE & BUDGET
STATUS REPORTS**

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to accept the generous donation from Kay Borne of six (6) bicycles and helmets (3 boys and 3 girls) with appreciation. The bicycles will be given to students at the intermediate school as part of a reading incentive program.

**DONATION OF
BICYCLES - KAY
BORNE**

Yes-6, No-0

- Motion made by Youngs, seconded by McCauley, to declare the attached list (Exhibit "A") of library books from the Intermediate Library as obsolete and to dispose of the same.

**OBSOLETE INTER.
LIBRARY BOOKS**

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to declare the attached list (Exhibit "B") of library books and furniture from the Primary School as surplus/obsolete and to dispose of the same.

**OBSOLETE/SURPLUS
FURNITURE/BOOKS**

Yes-6, No-0

- Mark Rubitski, Business Manager, reported that the State has not passed budget yet. He proposed that if no State budget is in place by the end of the week, that we proceed based on the Governor’s proposed budget. The budget committee could meet on April 12th at 4:00 to review final recommendations which he

**BUDGET COMMITTEE
UPDATE:**

- will then communicate to Board members to allow them time to review the budget prior to the board meeting. He also stated that if need be, a special meeting could be held on Wednesday, April 19th.

**ADDITIONAL
DISCUSSION ITEMS:**

- **Board Meeting Schedule** – President Milk asked that Board members consider holding meetings once a month instead of twice a month due to more active board committees, requiring additional meetings during the month. No changes will be made until the seating of the new board members after July 1st. Add to Outstanding Action List.

**ATHLETIC POLICIES
#7530 & #7533
POSSIBLE CHANGE**

- Board member Hendershott asked when the change in percentage to qualify for sectional play needed to be addressed - Athletic Policies #7530 and #7533. The policies will be reviewed at the May 3rd meeting.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	End of august 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	June 1stmeeting, 2017
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Ongoing
4/5/2017	Number of Board Mtgs. Per Month	BOE	July 2017

**SUPERINTENDENT'S
REPORT:**

- Nothing to report.

**PUBLIC COMMENT:
NICK DREW**

- Nick Drew, a resident and Highway Superintendent for Greene, stated that the Town and the school have a shared services agreement for salt. He extended the offer of "cold patch", which they have on hand and could be included in the shared services agreement, to temporarily patch some of the potholes in the parking lots.

HOLLY MOHR

- Holly Mohr, Intermediate School LTA, commended the support staff who were with elementary students in the auditorium to watch a movie when the power went out. She stated that they did a great job keeping the students occupied until the power was restored.

**MIKAELA SEPULVEDA-
KIEFER**

- Mikaela Sepulveda-Kiefer, 9th grade student, thanked the Board for approving the Christian Fellowship Club.

MATT CARLING

- Matt Carlin thanked the Board for approving him as an Odyssey of the Mind Coach and reminded everyone of the competition this Saturday.

HEATHER KRIESEL

- Heather Kriesel, Instrumental Music Instructor, announced that the Odyssey of the Mind State competition will be held this Saturday and Greene has 3 teams attending. One team will only have 3 out of 5 members due to Spring Break vacations, but will compete anyway.

**BOARD OF EDUCATION MEETING
WEDNESDAY, APRIL 5, 2017**

- Ms. Kriesel also commented on the students who joined the Binghamton Youth Symphony and Greene hosted All County festivities this year and everything ran smoothly and she thanked the Board for their support.

HEATHER KRIESEL

- Meryt Allmendinger, Bus driver, commented that the Footlights play was amazing. She thanked Jordon Lilley, Transportation Supervisor for going back to the chevron parking drop off for students – makes for a much safer environment. She again expressed concerns regarding students crossing the street at the corner of Raymond’s parking lot entrance.

**MERYT
ALLMENDINGER**

Board President Milk stated that the Village did paint some light crosswalk lines there, but no signage.

- Marie Scofield, GTA President, expressed concern regarding whether or not the new water fountain fixtures put in had been re-tested after the installation. She also stated that it is great to hear all the wonderful things our students are doing and thanked the Board for their continued support of programs and staff.

MARIE SCOFIELD

- Board member Youngs thanked staff for their efforts to provide enrichment activities for students such as Discovery Night, Footlights productions, and Odyssey of the Mind. He also stated that those efforts and successes of the students reinforce the realization that we are going in the right direction again.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Mar. 30, 2017	Apr. 12, 2017 @ 4:00 p.m.
Building & Grounds	Mar. 9, 2017	April 5, 2017 @ 5:00 p.m.
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 21, 2016	
Curriculum & Technology	Dec. 13, 2016	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

- Building & Grounds Committee – Complete tour of band/chorus room, before moving to Intermediate Building. Possibly could be done at the same time.

- Policy Committee should meet to review the two Athletic Policies and the proposed changes.

- Curriculum & Technology should meet to discuss Smart Bond funds
– Interim Superintendent Daniels will look into a date for a meeting.

- Motion made by Youngs, seconded by Crumb, to adjourn to Executive Session for the following at 8:16 p.m.:

EXECUTIVE SESSION

- To discuss a matter leading to the discipline of a particular person.
- To discuss a matter leading to the promotion of a particular person.

Yes-6, No-0

- Motion made by Youngs, seconded by Barrows, to adjourn Executive Session at 9:26 p.m.

**ADJOURN EXECUTIVE
SESSION**

Yes-6, No-0

RECONVENE

- President Milk reconvened the meeting at 9:26 p.m.

ADJOURNMENT

- Motion made by Youngs, seconded by Crumb, to adjourn the meeting at 9:27 p.m.

Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk